

**TOLOWA DEE-NI' NATION**  
**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**  
**FAMILY SERVICES DIVISION**

**REQUEST FOR PROPOSALS FROM QUALIFIED BIDDERS**

The Tolowa Dee-ni' Nation (TDN), Department of Community and Family Services is seeking proposals from qualified vendors who have the expertise and capacity to provide substance abuse testing and treatment services to individuals and families referred by the Department of Community and Family Services (CFS). We intend to award a 1-year contract (with option to renew for one (1) additional year) to the bidder(s) selected as the most responsible bidder(s) whose response conforms to the RFP and meets the Tribe's requirements.

We are soliciting proposals from community based organizations as well as public agencies or private persons, for profit or non-profit agencies to provide substance abuse testing and treatment services to individuals and families referred by the Department of Community and Family Services (CFS). Selected contractors will provide drug testing with or without treatment services as well as intake and assessment and casework support activities. The specific services are to be provided upon written request by designated CFS Family Services staff who will submit a request for services via the Substance Testing and Treatment Services Referral form.

The goal of the TDN Department of Children and Family Services Drug and Alcohol Testing and Treatment Services Program is to relieve and reduce the incidence of child abuse or neglect of children (0-18 years old) due to the substance abuse of family members. The Drug and Alcohol Testing and Treatment Services Program will provide client intake and assessment, treatment recommendations, drug and alcohol screening, treatment services including methadone dosing, group counseling, relapse prevention as deemed appropriate by both contractor and CFS to substance abusing family members referred by CFS. Referrals for testing and treatment will be made to the Contractor by CFS staff throughout the continuum of CFS services. All drug and alcohol testing will be performed on a random basis and contractor is required to submit timely, accurate and comprehensive periodic reports to CFS staff regarding the client's progress towards goals for submission to the TDN Tribal Court.

**The deadline is April 30, 2019. Responses must be submitted by email (preferred), hand, or US mail by 5:00 pm (PST) April 5, 2019 to:**

Dorothy Wait, CFS Director

140 Rowdy Creek Road

Smith River, CA 95567

707-487-9255, ext. 1135

Email: [dwait@tolowa.com](mailto:dwait@tolowa.com)

For more information please contact Dorothy Wait, CFS Director at (707) 487-9244, Ext. 1135 or by email at [dwait@tolowa.com](mailto:dwait@tolowa.com). A link to the full RFP may be found at <https://www.tolowa-nsn.gov>.