SMITH RIVER RANCHERIA/LUCKY 7 CASINO
Employment Application
350 N. Indian Road/140 Rowdy Creek Road – Smith River, CA 95567

POSITION(S) APPLYING FOR:

SOCIAL SECURITY NUMBER	DRIVER'S LICENSE NUMBER	STATE	EXPIRATION DATE
- -			

LAST NAME	FIRST NAME	MI
MAILING ADDRESS		
CITY	STATE	ZIP
HOME PHONE ( ) -	OTHER PHONE ( ) -	E-MAIL ADDRESS

ARE YOU A CURRENT SRR/L7C EMPLOYEE? (CHECK ONE) YES ☐ ☐

HOW DID YOU FIND OUT ABOUT THIS POSITION? Local NEWSPAPER ☑ SRR NEWSLETTER ☐ SRR/L7C WEBSITE ☐ FRIEND/RELATIVE ☐ WALK-IN ☐ NATIVE PAPERS ☐

CONDITIONS OF EMPLOYMENT: Indicate the types of employment you **WILL** accept.

- ☐ FULL-TIME EMPLOYMENT
- ☐ PART-TIME EMPLOYMENT
- ☐ SHIFT EMPLOYMENT
- ☐ LIMITED SERVICE (USUALLY GRANT FUNDED)
- ☐ INTERMITTENT (SEASONAL WORK THROUGHOUT THE YEAR)
- ☐ TEMPORARY (DOES NOT EXCEED 90 CALENDAR DAYS)

WHAT SHIFTS ARE YOU AVAILABLE TO WORK?				
ARE YOU ABLE TO MEET THE ATTENDANCE REQUIREMENTS? (CHECK ONE)	YES	☐	NO	☐
DO YOU HAVE ANY OBJECTION TO WORKING OVERTIME, IF NECESSARY?	YES	☐	NO	☐
What date will you be available to start?				

EDUCATION:

HIGH SCHOOL:			GRADUATE? YES ☐ NO ☐
LOCATION:			IF NO, DO YOU HAVE A GED? YES ☐ NO ☐
COLLEGE OR SCHOOL:	FROM:	TO:	DID YOU GRADUATE? YES ☐ NO ☐
LOCATION:		TYPE OF DEGREE OR DIPLOMA:	
COLLEGE OR SCHOOL:	FROM:	TO:	DID YOU GRADUATE? YES ☐ NO ☐
LOCATION:		Type of Degree or Diploma:	
SPECIAL QUALIFICATIONS:		LICENSING:	

NAME

EMPLOYMENT HISTORY: List your work history beginning with your present job for the last ten years.

EMPLOYER:	FROM:	TO:	HRS/WEEK:	JOB TITLE:
ADDRESS:	PHONE:	DUTIES:		
STARTING WAGE ENDING WAGE	MAY WE CONTACT THIS EMPLOYER? YES ☐ NO ☐			
REASON FOR LEAVING				
EMPLOYER:	FROM:	TO:	HRS/WEEK:	JOB TITLE:
ADDRESS:	PHONE:	DUTIES:		
STARTING WAGE ENDING WAGE	MAY WE CONTACT THIS EMPLOYER? YES ☐ NO ☐			
REASON FOR LEAVING				
EMPLOYER:	FROM:	TO:	HRS/WEEK:	JOB TITLE:
ADDRESS:	PHONE:	DUTIES:		
STARTING WAGE ENDING WAGE	MAY WE CONTACT THIS EMPLOYER? YES ☐ NO ☐			
REASON FOR LEAVING				

Please attach additional work history statements if needed.

I CERTIFY THAT I AM A U.S. CITIZEN, PERMANENT RESIDENT OR A FOREIGN NATIONAL WITH AUTHORIZATION TO WORK IN THE UNITED STATES.	YES ☐	NO ☐		
HAVE YOU SERVED IN THE U.S. ARMED SERVICES? YES ☐ NO ☐ BRANCH: RANK:				
ARE YOU AN ENROLLED MEMBER OF A FEDERALLY RECOGNIZED TRIBE? TRIBE: ENROLLMENT NUMBER:	YES ☐	NO ☐		
ARE YOU A SPOUSE OF AN ENROLLED MEMBER OF A FEDERALLY RECOGNIZED TRIBE? TRIBE: ENROLLMENT NUMBER:	YES ☐	NO ☐		
HAVE YOU EVER BEEN CONVICTED OF, OR ENTERED A PLEA OF GUILTY, NO CONTEST, OR HAD A WITHHELD JUDGMENT TO A FELONY OR MISDEAMOR (OTHER THAN MINOR TRAFFIC VIOLATIONS)? **NOTE:** A "YES" ANSWER TO THESE QUESTIONS WILL NOT AUTOMATICALLY BAR YOU FROM EMPLOYMENT. THE NATURE, JOB-RELATEDNESS, SEVERITY AND DATE OF THE OFFENSE IN RELATION TO THE POSITION FOR WHICH YOU ARE APPLYING ARE CONSIDERED.	YES ☐	NO ☐		
IF YES PLEASE EXPLAIN (Attach another sheet if necessary).				
ARE YOU EIGHTEEN YEARS OF AGE OR OLDER?	YES ☐	NO ☐		
Are you related to any current SRR/L7C Employee? If Yes, what department(s) :	YES ☐	NO ☐		

I certify that answers given herein are true and complete to the best of my knowledge. I understand that Smith River Rancheria/Lucky 7 Casino (SRR/L7c) is relying upon all of the representation, both written and oral, which I have made during the entire process of applying for employment with SRR/L7C. I understand this application is not intended to be a contract of employment. Furthermore, I understand that just as I am free to resign at any time, SRR/L7C reserves the right to terminate my employment at any time, with or without prior notice. In the event that I am employed by SRR/L7C, I understand that if I make any false statements, misrepresentations, or omissions in this application process I may be discharged at any time during my employment and I agree to hold SRR/L7C or any person named herein harmless in that event.

NAME

REFERENCES: List three (3) references (do not include relatives).

PROFESSIONAL REFERENCE:	DATES KNOWN FROM: TO:	JOB TITLE:	
ADDRESS:			PHONE:

PROFESSIONAL REFERENCE:	DATES KNOWN FROM: TO:	JOB TITLE:	
ADDRESS:			PHONE:

PROFESSIONAL REFERENCE:	DATES KNOWN FROM: TO:	JOB TITLE:	
ADDRESS:			PHONE:

AUTHORIZATION TO RELEASE INFORMATION

Having made application for a position with Smith River Rancheria/Lucky 7 Casino (SRR/L7C), I wish them to be informed as to my previous record and character, to determine my qualifications and suitability for the position. For this specific purpose, I hereby authorize the release and full disclosure of any and all information that you may have concerning me, including information of a confidential or privileged nature. Such information is to be released to any duly authorized agent of SRR/L7C, upon presentation of this waiver, or a photocopy of this waiver, whether in person, by mail, fax, or other method of conveyance.

This release is valid for a period of six (6) months from the date of my signature. A photocopy of this waiver is to be considered as valid as an original of my signature.

Examples of types of information I am requesting that you provide include, but are not limited to: Dates of employment, rate of pay, job title, dependability, honesty, attitude towards the job, interactions with fellow employees, and reason for leaving, education records, and/or other such information you may have concerning my qualifications and suitability. I hereby release you as the custodian of such record, and any law enforcement agency, criminal justice agency, school, college, university, or other educational institution, including officers, agents, employees, related personnel, both individually and collectively, from any and all liability for damage for whatever kind, which may at any time result to me, my heirs, family or associates, because of compliance with this authorization and request to release information, or any attempt to comply with it.

SOCIAL SECURITY NUMBER

_____ - _____ - _____

LAST NAME (Please Print)	FIRST NAME	MI
Signature	**Date**	

EQUAL EMPLOYMENT OPPORTUNITY/INDIAN PREFERENCE

We are an equal employment employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodations on the application and/or during the interview process should notify the Human Resources Department immediately. In accordance with the Smith River Rancheria/Lucky 7 Casino Employee Handbook, priority in the selection process will be given to qualified applicants who present proof of eligibility for Indian Preference.

SRR/L7C APPLICANT PROCEDURES

Please follow the guidelines listed below when filling out your application

1. Complete the Application for Employment in its entirety, providing detailed and accurate information: include area codes with phone numbers, city, state and zip codes with addresses, particularly on the Employment History section. Incomplete applications are not accepted.
2. Return the completed application, any copies and/or originals supporting documents (resumes, certificates, licenses) to the Human Resources Department, 350 N. Indian Road, Smith River, CA 95567, by either post or hand delivered.
3. Any offer of employment will be contingent upon the satisfactory completion of a drug test, background check where applicable, and compliance with the requirements of the Immigration and Control Act of 1986.

BACKGROUND CHECKS/INVESTIGATIONS

Smith River Rancheria/Lucky 7 Casino (SRR/L7C) reserves the right to use any method of investigation which, in its sole discretion it deems reasonable and necessary to determine whether any employee is suitable for employment with SRR/L7C. These investigations may include criminal, department of motor vehicle and credit background checks. By signing this application, you agree that as a condition of employment, if hired, to cooperate in any such investigation. As a condition of employment, you agree to voluntarily cooperate in consenting and submitting any urine, blood or hair test requested by SRR/L7C, to enforce its drug and alcohol policy. You agree to recognize that any refusal to cooperate in such tests would be grounds to terminate any offer of employment.

CONFIDENTIALITY OF INFORMATION

Smith River Rancheria/Lucky 7 Casino makes every effort to assure protection of any personal information provided on employment documents.